

2019-2020 INDEPENDENT STUDENT VERIFICATION WORKSHEET (V1)

INSTRUCTIONS:

Your FAFSA was selected by the U.S. Department of Education for a review process called "Verification." Verification must be completed before your financial aid can be finalized and before any federal aid may be credited to your student account. If there are differences between your FAFSA and this information, we will update your FAFSA, recalculate your aid eligibility, and process a revised financial aid package. Please complete ALL sections of this worksheet, attach requested documentation, and sign and return to the Student Financial Aid Office. Verification cannot be completed until all requested documents are received and reviewed.

You may order a copy of your 2017 Tax Return Transcript online at <https://www.irs.gov/individuals/get-transcript> or by phone by calling 1-800-908-9946.

If you or your spouse did not file 2017 income taxes you may be contacted by our office to submit a verification of non-filing.

A. STUDENT INFORMATION

Student Name: _____

Student ID#: _____ Date of Birth: _____

Permanent Address: _____

City/State/Zip: _____ Phone: _____

B. HOUSEHOLD INFORMATION

List in the chart below the people in the student's household. Include:

- Yourself, and your spouse if you are married;
- Your children or your spouse's children if you or your spouse will provide more than half of their support from July 1, 2019, through June 30, 2020, even if the children do not live with you;
- Other people, if they now live with you or your spouse and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2020.
- Also, write the name of the college for any household member who will be enrolled in a degree or certificate program at least half-time between July 1, 2019 and June 30, 2020. If you need more space attach a separate page.

Full Name	Age	Relationship to Student	College
		Self	Baptist College

D. STUDENT TAX INCOME INFORMATION

Did you file a Federal Income Tax Return for 2017? (Circle one) Yes No

1. If you answered **YES**, check the box that applies:

- I **have used** the IRS Data Retrieval Tool to transfer my **2017 IRS income** information into my FAFSA.
- I will submit my **2017 IRS tax return (SIGNATURE REQUIRED) or tax return transcript**

NOTE: If you filed separate 2017 IRS income tax returns, a 2017 IRS Tax Return must be provided for both the student and spouse.

2. If you answered **NO**, check the box that applies:

- I **WAS NOT** employed and had **NO** income earned from work in 2017.
- If you answered **NO**, but worked in 2017, attach a photocopy of your 2017 W-2s and unemployment documents (if applicable). **List every employer or any Untaxed Income you may have received.**

Employer's Name and/or Untaxed Income	2017 Amount Earned	IRS W-2 Provided?

E. SPOUSE TAX INCOME INFORMATION

Did you file a Federal Income Tax Return for 2017? (Circle one) Yes No

1. If you answered **YES**, check the box(s) that applies:

- My spouse **has used** the IRS Data Retrieval Tool to transfer **our 2017 IRS income** information into the FAFSA.
- My spouse will submit our **2017 IRS tax return (SIGNATURE REQUIRED) or tax return transcript**

2. If you answered **NO**, check the box that applies:

- I **WAS NOT** employed and had **NO** income earned from work in 2017.
- I worked in 2017 and will attach a photocopy of my 2017 W-2s and unemployment documents (if applicable). **List every employer or any Untaxed Income you may have received.**

Employer's Name and/or Untaxed Income	2017 Amount Earned	IRS W-2 Provided?

F. CERTIFICATION AND SIGNATURE

Each person signing below certifies that all of the information reported is complete and correct. Please allow 7 – 10 days for processing.

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Student's Signature (Required)_____
Date (Required)_____
Spouse's Signature (Optional)_____
Date (Optional)